

Lampiran B
Attachment B

**SENARAI SEMAK PERMOHONAN KEBENARAN PEROLEHAN HARTANAH
(TANAH ATAU KEPENTINGAN MENGENAI TANAH) OLEH PEMASTAUTIN TETAP (PR)
CHECKLIST OF CONSENT APPLICATION FOR ACQUISITION OF PROPERTIES
(LAND / INTEREST IN LAND) BY PERMANENT RESIDENTS (PR)**

BIL. NO.	PERKARA MATTERS	PTG	
		KUANTITI QUANTITY	SEMAK (√) CHECK (√)
1	Borang permohonan - WNA1 (Individu) <i>Application Form</i> - WNA1 (Individual)	1 borang permohonan <i>1 application form</i>	
2	Bayaran permohonan <i>Application fee</i> - Permohonan untuk kediaman <i>Application for residential</i> RM 2,000.00 per plot - Permohonan untuk perniagaan <i>Application for commercial</i> RM 4,000.00 per plot - Permohonan untuk pertanian <i>Application for agriculture</i> RM 4,000.00 per plot	1 salinan resit bayaran <i>1 copy of payment receipt</i>	RM No. Resit Receipt No.
3	Salinan dokumen atau carian rasmi hakmilik terkini yang diakuisah <i>Certified true copy of current title document or official title search</i>	1 salinan <i>1 copy</i>	
4	Salinan kad pengenalan atau pasport pembeli / pemohon dan penjual / pemilik tanah yang diakuisah <i>Certified true copy of buyer's / applicant's identification card / passport and certified true copy of seller's / beneficial owner's identification card / passport</i>	1 salinan <i>1 copy</i>	
5	Surat akuan sumpah penjual / pemilik tanah yang original sekiranya maklumat no. pasport tidak sama <i>The original statutory declaration of the seller / beneficial owner if the latest passport is not the same as previous passport</i>	1 salinan <i>1 copy</i>	
6	Salinan resit cukai tanah terkini yang telah dijelaskan dan diakuisah <i>Certified true copy of the latest quit rent that has already been paid</i>	1 salinan <i>1 copy</i>	
7	Salinan Surat Perjanjian Jual Beli yang diakuisah <i>Certified true copy of Sale and Purchase Agreement</i>	1 salinan <i>1 copy</i>	
8	Surat Kebenaran Pemegang Gadaian jika tanah masih ada gadaian <i>Consent Letter of Chargee if the land still has charge</i>	1 salinan <i>1 copy</i>	
9	Salinan Perintah Mahkamah yang diakuisah (jika berkaitan) <i>Certified true copy of Court Order (if applicable)</i>	1 salinan <i>1 copy</i>	
10	Salinan Surat Kuasa Wakil yang diakuisah (jika berkaitan) dan dokumen-dokumen berikut yang diakuisah : - Salinan carian Suruhanjaya Syarikat Malaysia (SSM) (Syarikat) atau - Salinan kad pengenalan (Individu) <i>*Pelaksanaan oleh bukan warganegara atau syarikat asing di bawah surat</i>	1 salinan <i>1 copy</i>	

	<p><i>kuasa wakil adalah tak sah.</i> <i>Certified true copy of Power of Attorney (if applicable) and certified true copy of the following documents :</i></p> <ul style="list-style-type: none"> - <i>Copy of Companies Commission of Malaysia search (Company) or</i> - <i>Copy of identification card (Individual)</i> <p><i>*Execution by non-citizen or foreign company under power of attorney is void</i></p>		
11	<p>Harta Pusaka (Estate) Sekiranya tanah / tanah - tanah adalah hartanah pusaka, sertakan salinan sijil kematian si mati dan dokumen-dokumen berikut yang diakuisah :</p> <ul style="list-style-type: none"> - Salinan Surat Kuasa Mentadbir sebagai Pentadbir Pusaka dan salinan Perintah Mahkamah atau - Salinan Geran Mengenai Probet sebagai wasi dan salinan Surat Pembahagian Pusaka dan Wasiat atau - Salinan Surat Ikatan Pemegang Amanah <p><i>If the land is an estate property, attach a certified true copy of Death Certificate of the dead and certified true copy of the following documents :</i></p> <ul style="list-style-type: none"> - <i>Copy of Letters of Administration and a copy of Court Order or</i> - <i>Copy of Grant of Probate and a copy of Will or</i> - <i>Copy of Trust Deed</i> 	1 salinan 1 copy	
12	<p>Surat Ikatan Kasih Sayang (Deed of Gift) Sekiranya hartanah adalah pemberian kasih sayang, sila lampirkan salinan Surat Ikatan Kasih Sayang yang diakuisah dan juga surat akuan sumpah pemberi yang original</p> <p><i>If the property is gift through natural love and affection, please attach a certified true copy of Deed of Gift and also the original statutory declaration of the donor</i></p>	1 salinan 1 copy	
	<ul style="list-style-type: none"> - Sertakan Sijil Nikah / Sijil Pendaftaran Perkahwinan yang diakuisah sebagai bukti hubungan bagi pemberian kasih sayang antara suami dan isteri <p><i>Attach together a certified true copy of Marriage Certificate / Marriage Registration Certificate as proof of a relationship for the gift through natural love and affection between husband and wife</i></p>	1 salinan 1 copy	
	<ul style="list-style-type: none"> - Sertakan Sijil Nikah / Sijil Pendaftaran Perkahwinan yang diakuisah sebagai bukti hubungan bagi pemberian kasih sayang antara ayah / ibu dan anak perempuan / anak lelaki <p><i>Attach together a certified true copy of Birth Certificate as proof of relationship for the gift through natural love and affection between father / mother and daughter / son</i></p>	1 salinan 1 copy	
	<ul style="list-style-type: none"> - Sertakan Sijil Nikah / Sijil Pendaftaran Perkahwinan yang diakuisah sebagai bukti hubungan bagi pemberian kasih sayang antara adik-beradik kandung <p><i>Attach together a certified true copy of Birth Certificate as proof of relationship for the gift through natural love and affection between siblings</i></p>	1 salinan 1 copy	
13	<p>Hartanah Sub Jualan (Sub-sales Property) Sekiranya pemohon membeli hartanah sub-jualan, sertakan salinan Surat Perjanjian Jual Beli terdahulu yang berkaitan serta surat <i>kebenaran</i> terdahulu yang berkaitan dan diakuisah</p> <p><i>If the applicant purchase a sub-sales property, attach a certified true copy of relevant prior Sale and Purchase Agreement as well as certified true copy of relevant prior Consent Letter</i></p>	1 salinan 1 copy	

	<p>Sekiranya penjual / pemilik hartanah bagi sub sale adalah syarikat,sertakan dokumen-dokumen berikut yang diakuisah :</p> <p><i>If the seller / beneficial owner of sub-sales property is a company, attach certified true copy of the following documents :</i></p> <p>- Salinan Sijil Pemerbadanan Syarikat / Notis Pendaftaran <i>Copy of Company Incorporation Certificate / Notice of Registration</i></p>	1 salinan 1 copy	
	- Salinan Memorandum & Articles of Association dan Borang 24, 44 & 49 <i>Copy of Memorandum & Articles of Association and Forms 24, 44 & 49</i>	1 salinan 1 copy	
	- Salinan Resolusi Lembaga Pengarah <i>Copy of Board Resolution</i>	1 salinan 1 copy	
	- Salinan Penyata Tahunan (Seksyen 68) <i>Copy of Annual Returns (Section 68)</i>	1 salinan 1 copy	
	- Salinan Penyata Pengumpulan Syer (Seksyen 78) <i>Copy of Return Of Allotment Of Shares (Section 78)</i>	1 salinan 1 copy	
	- Salinan carian Suruhanjaya Syarikat Malaysia (SSM) <i>Copy of Companies Commission of Malaysia search</i>	1 salinan 1 copy	
14	- Salinan borang F (Perakuan Siap dan Pematuhan) / Surat kelulusan Kebenaran Merancang yang diakuisah <i>Certified true copy of Form F (Certificate of Completion and Compliance) (CCC) / Approval Letter of Planning Permission</i>	1 salinan 1 copy	

*Salinan diakuisah oleh Peguam/Mahkamah/Majistret/Pesuruhjaya Sumpah/Notari Awam

**Certified true copy by Attorney/Court/Magistrate/Commissioner for Oaths/Notary Public*